

Growing and Knowing Academy

3 State Route 94, Viking Village, Unit H & I
Vernon, NJ 07428

Mailing Address

44 Vernon Ave
Hamburg, NJ 07419

Gail Van Eeuwen, Owner/Director
Robert Van Eeuwen, Owner
Jill Pullis, Manager
School: (973) 209-1350

Date: June 26, 2026
To: All Parents/Guardians
From: Mrs. Gail & Mrs. Jill

Re: Amendment to Parent & Staff Handbook
Sunscreen lotion

In accordance with the State of New Jersey Department of Children and Families, sunscreen is considered a non-prescription medication and should be dispensed only according to label instruction and with parent/guardian permission.

Growing and Knowing Academy is adopting the following policy:

The first coat of sunscreen must be applied to a child by a parent/guardian **prior** to arriving to school.

In the event that a child attends a program at Growing and Knowing Academy which causes sunscreen to wash off, (such as, but is not limited to, sprinkler time, swimming, sports and etc....) a Growing and Knowing Academy staff member will reapply sunscreen supplied by the parent/guardian providing a permission slip has been signed and returned to the school to be permanently entered into the child's document folder.

Sunscreen must be provided by a parent/guardian and must be supplied in a zip lock bag which is clearly marked with the child's name on both the bag and the sunscreen bottle. Sunscreen will be stored in each classroom in a sealed storage box in an inaccessible area.

Staff will wash their hands in between applying sunscreen to each child.

It is not recommended for children under the age of 6 months therefore, Growing and Knowing Academy staff member will not apply sunscreen to that age group.

Growing and Knowing Academy staff member will not be held responsible for a child obtaining a sunburn.

I _____, the parent/guardian of _____
will apply the first coat of sunscreen prior to arriving to Growing and Knowing Academy. In addition, I give my permission to a Growing and Knowing Academy staff member to reapply sunscreen to my child in the event that they attend a program that causes the first coat of sunscreen to wash off.

I have read and understand the statements of this policy.

Printed Name of parent/guardian

Signature of parent/guardian

Date